SCYC Use of Electronic Technologies
_____

General Communications

Commodore email: commodore@steelecreekyachtclub.org   (all members)

> This email is used for all official club communications initiated by the commodore. It is used for general email, informational updates, etc.

Vice-Commodore email: vicecommodore@steelecreekyachtclub.org   (all members)

> This email is used for all official club communications initiated by the vice commodore. It is used for communications regarding upcoming events, particularly those that require a headcount for participation, as well as other messages as appropriate.

Secretary email: secretary@steelecreekyachtclub.org   (all members)

> This email is used for all official club communications initiated by the secretary. It is used for electronic voting, as well as other messages as appropriate.

Treasurer email: treasurer@steelecreekyachtclub.org   (all members)

> This email is used for all official club communications initiated by the treasurer. It is used for welcome messages to new members, as well as other messages as appropriate.

Official membership e-mail distribution list:

> The current member distribution list will be contained in a shared "Membership Info" Google Sheet. The treasurer will create the first entry for a member and first mate upon receiving the membership application. This will include the main Membership Info, in addition to Sheet 2, which will be used for itemized e-mail addresses for use by each officer's e-mail communications. All officers will have access to this shared document and will be able to update all member info as they learn of changes.

Removal from official communication list:

> Members who have not paid their dues by the deadline (you'll be warned) will be removed from the official communication list.

Shared Google Calendar: calendar@steelecreekyachtclub.org (public)

> This is a pubic shared calendar that you can add to your Google email address by going to calendars and adding the calendar using the address above. The officers and webmaster can add events to the calendar.

Google Group email: steelecreekyachtclub@googlegroups.com (private)

> This group was created for members to easily email other members of the SCYC for general topics of interest. When a new member joins SCYC, the treasurer will notify the Google Group Administrator, Bob Harrison who will send an invitation to all email addresses associated with the new member.

Members may opt to receive emails as soon they are sent, receive digest emails at the end of each day, or opt out of email notifications altogether; however, we encourage new members to accept email notifications in some form when they first join the group. This is a private group. If an individual opts not to receive email updates, they may access the online web forum as long as they are a member of the Google Group.

Facebook: Steele Creek Yacht Club (NOT private)

Non-SCYC members can join the Steele Creek Yacht Club facebook page, post photos, etc. Because of the public nature of this page, please be sensitive to the types of photos and comments you upload. Somehow, those drinking and bikini photos feel a bit different when seen from the office than from the lake. However, this is a great way for you to let your friends and family see how much fun we have!

VHF Channel 71

This is the official channel for SCYC members to monitor and use at the marina and on the water. You are, of course, free to use any channel you wish, but if you want to hear the real smack talk, this is the one you should listen to. It can also be quite useful should you find yourself in trouble, and could use some assistance from your fellow members. Happy boating!

SCYC Website

www.steelecreekyachtclub.org

Webmaster: Diane Walters

Content Editors: SCYC Commodore (Commodore's News), and SCYC Secretary (Website Maintenance).

Public content
- PDF version of calendar for download and printing
- Club photos
- Service referrals and other helpful information

Members only content (password = Highway39)
- Club By-Laws
- Membership Spreadsheet with email addresses (maintained by the Treasurer and other officers)

Event Invitations

Since many of our events involve food, it is usually necessary to obtain a headcount, so a simple email is not particularly efficient.

Google Forms

Google Forms is used to create event invitations. The invitation will be embedded into an email sent to current members. Since members are able to reply and submit their RSVP from within the message, we are able to generate more accurate headcounts for event planning purposes.

Please send the text of your event invitation to secretary@steelecreekyachtclub.org. The secretary (or another officer) will create the invitation and send it to the members. The replies to the invitation will populate a Google Spreadsheet that will be shared with event hosts.