

# Steele Creek Yacht Club

## By-Laws

Revised 11-14-2015

### ARTICLE I---TITLE, PURPOSE AND COMMUNICATIONS

**SEC. 1.01. TITLE.** The name of this club shall be The Steele Creek Yacht Club and shall be referred to in these By-Laws as the Club.

**SEC 1.02. PURPOSE.** The purpose of this club shall be to promote the participation and enjoyment of yachting, both sail and power, to encourage racing, cruising and all other activities related to yachting and contribute to its pleasure and the promotion of its future; to foster a knowledge of seamanship and all related subjects and an understanding of the rules of the road and yacht etiquette; to encourage in juniors an active interest in yachting; and to maintain suitable club quarters and facilities for the convenience of its members.

**SEC 1.03. COMMUNICATIONS.** All club business communications are made via email. It is the responsibility of all members to notify the Secretary of any changes to their email addresses by sending changes to [secretary@steelecreekyachtclub.org](mailto:secretary@steelecreekyachtclub.org).

### ARTICLE II--MEMBERSHIP AND DUES

**SEC 2.01. REGULAR MEMBERS.** Any yacht owner, co-owner or crew member eighteen years or older who has paid all dues and fees specified by the By-Laws shall be deemed a regular member of the Club. The First Mate of each member shall also be deemed a member and shall have the same rights and privileges as the enrolled member.

**SEC. 2.02. CORRESPONDING MEMBERS.** Corresponding membership is available upon payment of the appropriate dues to those such as former members who wish to be informed of club activities or yachting business and publications. These members shall receive the same correspondence as regular members and shall be welcome at all club social activities.

**SEC. 2.03. HONORARY MEMBERS.** Honorary membership shall be available to non-members by reason of their official position or for outstanding service to Steele Creek yachting or the Kerr Lake community. It shall be bestowed on an annual basis upon nomination and ratification by two-thirds of the members present at a regular business meeting. Such members shall have all the privileges of Corresponding Members.

**SEC. 2.04. FEES AND ASSESSMENTS.** The amount of any initiation fees, assessment for capital improvements and/or the amount of annual dues for memberships for the following year shall be fixed by two-thirds of the members present at any regular meeting provided that a written notice concerning the resolution of the Officers containing the proposed dues or assessment be given to all members by mail or email, postmarked or dated at least twenty (20) days before the meeting. Annual dues are due and payable on or before May 1st of the membership year. Special assessments are due within sixty (60) days after the meeting in which they were levied. Delinquent members are not eligible to hold office, vote or compete for trophies and will be dropped from the roster after one year of delinquency. Fees and assessments become the property of the Club and are not returnable.

**SEC. 2.05. MEMBERS PROPERTY RIGHTS.** Only Regular Members shall have rights of interest in the club and those shall cease with the termination of membership.

**SEC. 2.06. NOTICES.** The Secretary shall give the following prior notices of meetings: Officers—3 days and Elections—10 days. Time of notices shall be calculated from midnight of the day of the postmark or email date. All other prior notices not specified by these By-Laws or by the Officers shall be at the discretion of the Secretary.

## **ARTICLE III--OFFICERS**

**SEC. 3.01. OFFICERS.** The elected officers of the Club shall be as follows in order of rank: Commodore, Vice-Commodore, Secretary and Treasurer.

**SEC. 3.02. EXECUTIVE OFFICERS.** The Executive Officers of the Club shall be the Commodore and Vice-Commodore.

**SEC. 3.03. TERMS OF OFFICE.** All officers shall hold office until their successors are elected and installed. The term of office will be from January 1<sup>st</sup> until December 31<sup>st</sup> of the same calendar year.

## **ARTICLE IV—ELECTIONS**

**SEC 4.01 NOMINATIONS, ELECTIONS AND INSTALLATIONS.** Nominations for next year's officers will take place at the Fall Business meeting. If uncontested (only one nominee per office), then voting will take place immediately during this meeting. Each nominee will require a majority of the attending members' vote to be deemed elected. Installations occur when they begin their office on January 1st of the new year.

If the nominee does not receive a majority vote, then the secretary asks for additional nominations. Within 10 days of the Fall meeting, the secretary will email out electronic voting with the nominee(s). Members have up to 72 hours to vote. The nominee that receives the largest number of votes shall be deemed elected. The secretary shall inform

the nominees and members of the results and report to the members within 20 days of the Fall meeting. Installations occur when they begin their office on January 1st of the new year.

If there are 2 or more nominees for the same office, then no voting takes place during the Fall meeting. Instead, within 10 days of the Fall meeting, the secretary will email out electronic voting with the nominee(s). Members have up to 72 hours to vote. The nominee that receives the largest number of votes shall be deemed elected. The secretary shall inform the nominees and members of the results and report to the members within 20 days of the Fall meeting. Installations occur when they begin their office on January 1st of the new year.

A nominee does not need to be present during nominations at the November meeting to be nominated but needs to convey his/her acceptance of the nomination to the officers prior to the Fall meeting in order to be voted on at the Fall meeting. If a non--attending nominee's acceptance has not been communicated to the officers prior to the Fall meeting, then the nominee's election can not be voted until the current officers can confirm the nominee's acceptance of the nomination. Once the nominee's acceptance is confirmed, then within 10 days of the Fall meeting, the secretary will email out electronic voting with the nominee(s). Members have up to 72 hours to vote. The nominee that receives the largest number of votes shall be deemed elected. The secretary shall inform the nominees and members of the results and report to the members within 20 days of the Fall meeting. Installations occur when they begin their office on January 1st of the new year.

## **ARTICLE V—DUTIES OF OFFICERS**

**SEC. 5.01. COMMODORE.** The Commodore is the Chief Executive Officer of the Club and shall rigidly enforce, or cause to be enforced, all provisions of the Club's By-Laws and Rules and the general provisions for the welfare and convenience of the Club and its members. The Commodore shall preside as Chairman at all regular meetings of the general membership. The Commodore shall call special meetings when he or she deems it necessary and upon written request by 10 members in good standing. The Commodore shall command the Club Squadrons and shall be an official representative of the Club at all social and special events.

**SEC. 5.02. VICE-COMMODORE.** It shall be the duty of the Vice-Commodore to assist the Commodore and officiate in his/her absence.

**SEC. 5.03. SECRETARY.** It shall be the duty of the Secretary to conduct the correspondence of the Club, send out all notices required by these By-Laws and to record in a permanent form the minutes of all regular or special meetings of the Officers and of the general membership. In the case of special meetings, the Secretary's notice shall state the business intended. The Secretary shall notify members of their election to office or appointment to committees and shall notify honorary members that their names are entered on the Club's roster. The Secretary shall notify a member of any fine, censure,

suspension or expulsion. The Secretary shall be responsible for completing and submitting the Annual Report. The Secretary shall have charge of producing and preserving copies of Club publications and records of Club activities.

**SEC. 5.04. TREASURER.** It shall be the duty of the Treasurer to receive all revenues of the Club and to give receipts therefore and to pay all bills that have been authorized by the Officers. The Treasurer shall keep a full and accurate account of all receipts and disbursements in a permanent form in a suitable book or books furnished by the Club. Upon request of the Officers, the Treasurer shall open such books for their inspection and exhibit proper vouchers for all disbursements. The Treasurer shall keep a current inventory of the Club's property. A written report of the current financial condition of the Club will be submitted at each general meeting.

## **ARTICLE VI—FINANCIAL LIMITATIONS**

**SEC. 6.01. GENERAL.** A member may make no expenditures of the Club funds unless duly authorized by the Officers. The Officers shall make no contract or purchase that would cause the Club's credits to exceed its debits by more than \$250.00 for the current year.

## **ARTICLE VII—AMENDMENTS**

**SEC. 7.01. AMENDMENTS.** Proposed amendments or revisions to these By-Laws must be submitted in writing at a regular meeting of the Club and may be voted on at the next regular meeting or any special meeting called for that purpose provided that a copy of any proposed amendment is emailed to all members in the Secretary's notice of the meeting. A two-thirds vote of the members present at the meeting shall be necessary to adopt the amendment or revision. An amendment or revision that has been rejected shall not again be proposed within three (3) months of its rejection.

**SEC. 7.02. SUSPENSION OF BY-LAWS.** These By-Laws may not be suspended at any time.